

Operational Guidelines of the Through-Train Program of Studying Bachelor's and Master's Degrees for Students of the Fooyin University

Formulated at the Academic Affairs Meeting on September 30, 2015
Proposed and Revised at the Academic Affairs Meeting on January 8, 2016

1. To encourage outstanding undergraduates to continue a master's program at Fooyin University (FYU) so that they can continue learning and shorten the period of study, the Operational Guidelines of the Through-Train Program of Studying Bachelor's and Master's Degrees for Students of the Fooyin University are hereby formulated (hereinafter referred to as the "Guidelines").
2. An undergraduate may apply for admission to a master's program to a department (graduate school) one academic year or one semester before the required period of study expires.
3. Regulations on student selection
 - 1) Selection criteria:
 - (1) The yearly grade averages at school are ranked in the top 50% in the department.
 - (2) If students are not ranked in the top 50% but are recommended by their advisor due to their special research performance.
 - (3) Other selection criteria specified by the department (graduate school).
 - 2) Documents required:
 - (1) Application form
 - (2) Complete transcript (ranking required)
 - (3) Resume and autobiography
 - (4) Other documents advantageous to the review
 - 3) Selection method:
 - (1) The yearly grades account for 50%.
 - (2) Review and other selection criteria specified by the department (graduate school) account for 50%.
 - 4) Admission quota: limited to the quota of the master's program for the next academic year verified by the department (graduate school).
4. Before the semester begins, the department (graduate school) shall submit the admission list to the Office of Academic Affairs for announcement and registration, and proceed to deal with course registration, reviews of graduation qualifications, and credit transfer of the master's program.
5. If an admitted student qualifies as both a bachelor's degree candidate and provisional graduate student (hereinafter referred to as the "provisional student"), he/she may begin to take courses of a master's program.
6. The provisional student of the four-year and two-year programs shall obtain a bachelor's degree before the fourth year (inclusive) and second year (inclusive) of study (excluding students of extended study), respectively.
7. The provisional student shall sit for the selection test or general admission examination of a FYU master's program. He/she qualifies as a graduate student after being admitted. Overseas students (including overseas Chinese students, international students, and mainland Chinese students) can be admitted as graduate students only when they conform to the admission channel regulations.
8. For provisional students who have taken courses of a master's program during the bachelor's program, if receiving a grade of 70 or above, he/she can apply for credit transfer to the master's program (exclusive of the thesis) without subject to the limitation of 50% credit transfer for the master's program. If credits of the master's program have been counted towards graduation credits of the bachelor's program, application for credit transfer is not allowed.
9. After a provisional student obtains admission to a master's program, he/she may graduate by completing two semesters of study and meeting graduation requirements for the master's degree. Nevertheless, those who do not fulfill the requirements are subject to general students' tuition

regulations.

10. Uncovered matters in the Guidelines are subject to relevant regulations of the FYU and the Ministry of Education.
11. The Guidelines shall be issued and implemented upon verification by the President after being approved at the Academic Affairs Meeting. Amendments shall follow the same procedure.